



# LEAVELL COLLEGE

## NEW ORLEANS BAPTIST THEOLOGICAL SEMINARY

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### CMCM 1310-30: Introduction to Ministry

Spring 2019

Mondays (8pm – 10:00 pm)

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#### **Mission**

The mission of Leavell College of New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and the Great Commandments through the local church and its ministries.

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#### **Core Value**

Each academic year, a core value is emphasized. This academic year, the core value is *Doctrinal Integrity*. —“Knowing that the Bible is the Word of God, we believe it, teach it, proclaim it, and submit to it. Our confessional commitments are outlined in the Articles of Religious Belief and the Baptist Faith and Message 2000.”

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#### **Course Description**

The purpose of this course is to introduce students to the philosophical and theological aspects of ministry. The primary thrust of the course is to help students develop a practical approach and skills which will enable them to function as under shepherds in various ministry settings. Lectures are devoted to emphasizing a team orientation to the organization and administration of pastoral nurturing. This course is a prerequisite for all other pastoral care classes.

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#### **General Education Competencies (GECs)**

Leavell College has identified four General Education Competencies:

1. Critical Thinking
2. Oral Communication
3. Written Communication
4. Quantitative Reasoning

This course addresses GEC #2 and #3.

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**Bachelor of Arts in Christian Ministry Program Student Learning Outcomes (BACM PSLOs) AND Bachelor of Arts in Music with an Emphasis in Worship Program Student Learning Outcomes (BAM PSLOs)**

Leavell College has identified three program Program Student Learning Outcomes:

1. Biblical Interpretation (BACM PSLO #1)
1. Worship Leadership (BAM PSLO #1)
2. Service and Leadership (both BACM PSLO #2 and BAM PSLO #2)
3. Historical and Theological Interpretation (both BACM PSLO #3 and BAM PSLO #3)

This course addresses BACM PSLO #2 and BAM PSLO #2.

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**Course Student Learning Outcomes:**

At the conclusion of the semester, the student will:

1. Be acquainted with basic concepts, methodologies, and resources pertaining to contemporary Christian ministry.
2. Gain personal insight concerning how one's calling, character, spiritual gifts, and personality traits contribute to Christian ministry.
3. Learn the basic theories, techniques and leadership methods related to organization and administration.
4. Develop a practical approach and skill set for function as an under-shepherd in a range of ministry contexts.

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**Textbooks Required:**

Cothen, Joe and Jerry Barlow. *Equipped for Good Work*. New Orleans: Pelican Press, 2001. ISBN #978-1-455-61613-8

Iorg, Jeff. *Is God Calling Me?: Answering the Question Every Believer Asks*. Nashville: B&H Publishing, 2008. ISBN #978-0-8054-4722-4

Farmer, Jeffrey, editor. *Small Church, Excellent Ministry: A Guidebook for Pastors*. Eugene, OR: Wipf and Stock, 2017. ISBN #978-1498298865

**Optional Textbooks:**

Stowell, Joseph M. *Shepherding the Church: Effective Spiritual Leadership in a Changing Culture*. Wheaton: Victor Books, 1997. ISBN #978-0-8024-7821-2

Segler, Franklin M. *The Broadman Minister's Manual*. Nashville: Broadman Press, 1969. ISBN #9780805423075

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**Course methodology:** This course will consist of assigned readings, lectures, class discussions, written assignment, and audio-visual materials.

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## Course Requirements and Grading:

### 1. Attendance and participation. (10%)

2. **Book Review. (20%)** Each student will read **all three** textbooks. Each student will complete a 5-7 page reflection that responds and addresses topics within EACH of the textbooks. The student will be expected to interact with the content, comparing the authors' perspectives and insights as well as adding their own. (For formatting issues, consult either the Leavell College Book Review guide or the Turabian tutor). *This assignment relates to GEC #3, BACM PSLO #2, BAM PSLO #2, and CSLO #3.*

3. **Mid-Term Exam. (20%)** *This assignment relates to BACM PSLO #2, BAM PSLO #2, and CSLOs #1 and #3.*

### 4. Personal Ministry Handbook (PMH). (25%)

Throughout the semester, students will compile a handbook for various ministry situations and reflections. The handbook will include a statement of calling, interviews with experienced ministers, reflections on specific ministry opportunities, and preparations of formal ministry events such as funerals and weddings, among other things. Each student will complete specific entries assigned by the instructor throughout the semester. Occasionally, the class will welcome Special Guest lecturers. Each student will be expected to write a typed, one page, double-spaced reflection from each guest's lecture. If the student misses a guest lecture, he/she may submit a reflection based on conversations with no less than two classmates who were present. *This assignment relates to GEC #3, BACM PSLO #2, BAM PSLO #2, and CSLOs #2, #3 and #4.*

### 5. Group Project and Presentation. (25%)

The professor will place the students into groups. The groups will then develop a Ministry Event based upon the readings, the in-class discussions, and the direction of the professor. This will involve:

- a) a 5 page detailed explanation of the event
- b) a 1 page summary made available to every student, and
- c) a 20-25 minute creative presentation made in class.

*This assignment relates to GEC #2, BACM PSLO #2, BAM PSLO #2, and CSLOs #2, #3 and #4.*

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## Course Schedule:

\*topics and dates subject to change

### Week One: Jan. 28-Feb. 3

**Introductions, Syllabus, Overview, and Goals  
Is God Calling Me?**

Read: Iorg, Chapters 1-3

**Week Two: Feb. 4- Feb. 10**

**Calling and Character**

Read: Iorg, Chapters 4-6

Read: Farmer, Chapters 9-10

PMH: A reflection of personal calling

**Week Three: Feb. 11- Feb. 17**

**Leadership and Administration**

Read: Cothen/Barlow, Chapter 2

Read: Farmer, Chapters 1-2

PMH: Reflection – Interview a pastor about family life and ministry

PMH: Chronicle a week long ministry schedule

**Week Four: Feb. 18-Feb. 24**

**Leadership and Administration**

Read: Cothen/Barlow, Chapters 11-12

Read: Farmer, Chapters 6-7

PMH: Reflection paper: Discuss how self-care and accountability are crucial to a leader's personal and family well-being and growth? What are the tell-tale signs of this irreplaceable aspect of a leader's life and ministry being neglected?

**Iorg Book Review, Sept. 11**

**Week Five: Feb. 25-March 3**

**Preaching/Teaching/Shepherding/Pastoral Care**

Read: Iorg, Chapter 8

Read: Cothen/Barlow, Chapter 5

Read: Farmer, Chapter 4

PMH: Reflection paper: What is the genuine role of a pastor? How does indoctrination differ from pastoral caring, teaching and consoling a flock?

PMH: A statement of identity and mission of the church

**Week Six: March 4-March 10**

**Evangelism**

Read: Cothen/Barlow, Chapter 7

Read: Farmer, Chapter 3

PMH: Journal a recent personal gospel conversation

**Week Seven: March 11-March 17**

**Discipleship**

Read: Farmer, Chapter 8

PMH: Reflection paper: In what three ways has discipleship been misrepresented, misguided and underserved by the American Church?

**Spring Break: March 18- March 22**

**Week Eight: March 25-March 31**

**Worship, Weddings and Funerals**

Read: Farmer, Chapter 5

PMH: Cothen/Barlow Book Review

Mid-Term Exam

**Week Nine: April 1-April 7**

**Worship, Ordinances, Weddings and Funerals**

Read: Cothen/Barlow, Chapters 8-10

PMH: Design an order of service

**Week Ten: April 8 –April 14**

**Missions: IMB, NAMB, Association, Urban, Rural**

Read: Iorg, Chapter 7

PMH: Develop an outline for a wedding

**Week Eleven: April 15-April 21**

**Ministry Focus: Collegiate Ministry**

PMH: Farmer Book Review Due

PMH: Outline a funeral service for a believer

PMH: Outline a funeral service for a non-believer

**Week Twelve: April 22 –April 28**

**Ministry Focus: *Preschool, Children and their Parents***

PMH: Reflection of a hospital or nursing home visit

**Week Thirteen: April 29-May 5**

**\*\*Group Day: Groups meet outside of class**

**Week Fourteen: May 6- May 9**

**Group Project Presentations on May 6**

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**Additional Course Information:**

**Attendance Policy:** As per the Leavell College Catalog, school policies regarding absences and tardies will be strictly enforced. Any student missing more than nine hours will automatically receive a grade of “F” for the course. Every three occasions of arriving late for class

or leaving early from class will be counted as one hour of absence. Roll will be taken at the beginning of each class period and after each break. The student is responsible for all material, including that which was covered during an absence. Any missed assignments must be made up within one week of the original due date or the student will receive a grade of zero for the assignment. All late assignments will be penalized five points for the first day and one point per day thereafter.

**Computer/Phone Usage Policy:** Computers are to be utilized for taking notes and taking notes only. Facebook and other avenues of social media are grounds for being asked to leave the class. Phones should be placed in silent mode during class. Students needing to make or receive texts or calls should arrange to do so outside of class time. The professor reserves the right to take up a cell phone if necessary or ask students to leave their phones at home.

**Document format:** All written assignments must be submitted as Word documents (.doc or .docx) Documents submitted in any other format will not be graded. Please use Times Roman 12-point font, use one-inch margins on all sides, and double space all work. Unless otherwise noted, a cover page is not needed for assignments, but the student's name should be visible on the first page of each assignment

**Special Instructions:** In the event the seminary campus is closed, class will still meet in an online format. Should campus close for any reason, please take your textbooks with you and be prepared to move the discussion to an online format via Blackboard. I will post any necessary revisions to the Announcements page of Blackboard.

**Grading Scale:** The grading scale as outlined in the Leavell College Catalog will be utilized.

- A = 93-100
- B = 85-92
- C = 77-84
- D = 70-76
- F = 69 and below

**Plagiarism Policy:** A high standard of personal integrity is expected of all students. Copying another person's work, submitting downloaded material without proper references, submitting material without properly citing the source, submitting the same material for credit in more than one course, and other such forms of dishonesty are strictly forbidden. Although anything cited in three sources is considered public domain, we require that all sources be cited. Any infraction may result in failing the assignment and the course. Any infraction will be reported to the Dean of Leavell College for further action.

**Technology Assistance:** If you have any questions about Blackboard, SelfServe, or ITC services, please access the ITC page on our website: [www.NOBTS.edu/itc/](http://www.NOBTS.edu/itc/) - General NOBTS technical help information is provided on this website.

### **Selected Bibliography:**

- Bisagno, John. *Pastor's Handbook*. Nashville: B&H Publishing, 2011.
- Bonem, Mike and Roger Patterson. *Leading from the Second Chair: Serving Your Church, Fulfilling Your Role, and Realizing Your Dreams*. San Francisco: Jossey-Bass, 2005.
- Chapman, Morris. *The Wedding Collection*. Nashville: B&H Publishing, 1991.
- Criswell, W.A. *Criswell's Guidebook For Pastors*. Nashville: Broadman Press, 1980.
- Cymbala, Jim. *Fresh Wind, Fresh Fire*. Grand Rapids: Zondervan, 1997.
- Henry, Jim. *In Remembrance of Me: A Manual on Observing the Lord's Supper*. Nashville: Broadman & Holman, 1998.
- Henry, Jim. *Keeping Life in Perspective: Sharpening Your Sense of What's Important*. Nashville: Broadman & Holman, 1996.
- Henry, Jim. *The Pastor's Wedding Manual*. Nashville: Broadman & Holman.
- Hybels, Bill. *Who You Are (When No One's Looking): Choosing Consistency, Resisting Compromise*. Downers Grove, IL: InterVarsity Press, 1987.
- Iorg, Jeff. *Is God Calling Me?: Answering the Question Every Believer Asks*. Nashville: B&H Publishing, 2008.
- McIntosh, Gary And Samuel D. Rima. *Overcoming the Dark Side of Leadership: How to Become an Effective Leader by Confronting Potential Failures*. Grand Rapids: Baker Books, 2007.
- Warren, Rick. *The Purpose Driven Church*. Grand Rapids: Zondervan, 1995.
- Welch, Robert H. *Church Administration: Creating Efficiency for Effective Ministry*. Nashville: B&H Publishing, 2011